

**Union County Airport Authority  
Union County Airport  
760 Clymer Road  
Marysville, Ohio 43040**



**MEETING MINUTES  
JUNE 13, 2023**

The Union County Airport Authority held its regular monthly meeting on Tuesday, June 13, 2023. The meeting was held at the Union County Airport, 760 Clymer Road, Marysville, Ohio and was called to order at 4:00 pm by President Philip LaPointe. Board members present were Mr. Steve Koenig, Mr. Ken Denman, Mr. Shaun Bailey, Mr. John Popio, Mr. Bob Chapman, and Mr. Bruce Rausch (by Phone). Guests present were Mr. David Gotschall and Mr. Dave Wall of Woolpert and Mr. Steve Wieringa of SkyVista, and Mr. Bill Narducci and Mr. Dave Lawrence from Union County Commissioner s.

Carrie Godfrey was introduced as the new Union County Airport Authority Secretary and Treasurer.

Mr. Koenig motioned to accept the May minutes as presented. Mr. Bailey second. Motion passed. Mr. Koenig motioned to accept the additional \$3,200 in funds needed for the May bills. Mr. Bailey second. Motion passed. Mr. Denman motioned and Mr. Chapman second the motion to accept June bills to date of \$5,500. Motion passed.

Mr. LaPointe discussed the T-Hangar Union County MOU to add 15 new hangars. The Spectrum internet line was cut, but has been replaced. Two cables were run: one for SkyVista and one for the Airport. The cable still needs to be trenched and Mr. Rausch was to inform the lawn mowing company to watch for the cable.

Backflow repair/testing SVH was done by Silco, audit is taking place of the Union County Airport, and the general purchase process needs to be reviewed for expenses. All board members were emailed to sign the fraud risk documentation and have completed the form.

M18-32 ODOT Grant has \$3,447 remaining, and the grant is in the process of being closed.

Board members were made aware of meetings happening on June 20 and June 27 from 4-5pm to discuss the renewal plan of action with the engineering consultant. These meetings will be conducted as executive sessions.

Mr. Wieringa from SkyVista reported that the hangar rentals are all paid up to date and there are 27 deposits for those on the wait list. Division 7 Roofing gave a quote of \$97,000 for 2,500 linear feet of ridge caps of all T-Hangars to be replaced.

The following committee reports were given: Mr. Bailey reported that he met with SkyVista and are going to meet with the attorney for final review for FBO. Mr. Rausch said that the grass has been mowed and invoice was at the front desk to be paid. Exterior improvement project were completed, and the invoice has been submitted. Mr. Rausch discussed the Eubanks Electric quotes to install new LED lights. Discussion occurred. Mr. Koenig motioned and Mr. Chapman second to have Eubanks Electric install new LED lights. Motion passed. Eubanks Electric will be out June 14 to install and there is a 3-year warranty on the lights. Mr. Koenig gave an AOB update. He requested the sheriff to repositioning a van, so taxi areas are clear. The Chief will come out to check if the line of sight is okay at different locations.

Contract is signed between AOBF Promoter and Union County Airport Authority. Mr. Koenig reported that the ODOT airport review meeting on June 5 was successful, and ODOT understands Union County's need to build hangars. Mr. Koenig reported on the Triple P BBQ/Young Eagles event on May 20. Four aircrafts participated with 35 kids flying and around 50 people in total in attendance. Triple P BBQ was happy with the turnout. Upcoming events on July 22, October 8, and April 8, 2024 were discussed to have portable toilets available for those in attendance. The portable toilets cost \$231 per event for two toilets and one being handicap accessible. Mr. LaPointe motioned and Mr. Bailey second to pay as we go for each event for the portable toilets. Motion passed. Mr. Koenig stated we are waiting for the FAA grant approval to build the new T-Hangars. Mr. Koenig will request a survey to be initiated for runway 9 instrument landing. There was a discussion with ODOT stating Trees/brushes need to be removed/trimmed for clearance purposes in the next few years. In the future, we can request a grant from ODOT to trim or remove trees.

Mr. Gotschall reported from Woolpert (see attached). ODOT grants were complete and need to be closed out.

Mr. Koenig discussed in New Business about allowing clubs and organizations to have signs attached to the airport building for advertising. All costs would be at club expense. Mr. Chapman said to check with the City of Marysville for the sign ordinance. Discussion happened and agreed that all signs need to be UCAA approved and smaller than the UCAA sign. More requirements to come. Mr. Koenig also discussed having an electronic sign donated by Buckeye Wing for Commemorative Air Force. It would be a great way to advertise events happening at the airport since it's in a prime location. He needs to check with the City of Marysville for zoning purposes and needs to check with FAA to make sure it's not against grant insurance. Discussion occurred and agreed it would be a long-term project.

Mr. Koenig motioned to adjourn the meeting at 5:30pm. Mr. LaPointe second. Motion passed. The next meeting will be held on Tuesday, July 11, 2023, at the Union County Airport beginning at 4:00 pm.

Respectfully submitted by

Carrie E. Godfrey

Secretary